



**LAKE SHERWOOD PROPERTY OWNERS ASSOCIATION**  
**1146 WEST QUEENS WAY, NEKOOSA, WI 54457**  
**715-325-4066**    [LSPOA@WCTC.NET](mailto:LSPOA@WCTC.NET)

### **Letter of Recommendation Guidelines for Lake Sherwood Property Owners Association Scholarship**

Thank you for your willingness to provide a letter of recommendation for an individual who is applying for a \$1,000.00 Lake Sherwood Property Owners Association Scholarship for the school year.

The Lake Sherwood Property Owners Association is an organization that represents property owners in the subdivisions of Lake Sherwood. The purpose of the business and undertakings of this association are to preserve, maintain, and improve amenities of the Association, the value of Lake Sherwood property, the water quality of Lake Sherwood and the ability of Members to enjoy their property. The Lake Sherwood Property Owners Association is a community organization that works to enhance its community. The Scholarship Program provides an opportunity to assist LSPOA dues paying members, their children/grandchildren to pursue their career goals through education.

The application for the scholarship requires two (2) letters of recommendation, one from the teacher and one from another adult individual, other than a parent. The Scholarship Selection Committee asks that your letter of recommendation at least provides:

1. An introduction that includes
  - \* the name of the individual for whom you are writing the letter of recommendation
  - \* how you know the applicant, as a teacher or in another capacity
  - \* the length of your relationship with the applicant
  - \* an overview of your general impression of the applicant
  - \* any other pertinent information to build your credibility as a knowledgeable recommender
2. A body that includes
  - \* at least three exceptional qualities of the applicant and specific examples to show how you observed each quality
  - \* any other pertinent information regarding the applicant, with specific examples, that will indicate he/she deserves this scholarship
3. Summary
  - \* a summary of the reasons that the student should be awarded the scholarship including your opinion of the applicant's potential for success in a post-secondary education setting.

Your letter of recommendation may be given to the student to provide with application materials for the

LSPOA Scholarship or sent so it will arrive by April 1st, 2020 to: LSPOA Scholarship Recommendation, 1146 West Queens Way, Nekoosa, WI 54457 or Laurie Francis, LSPOA Secretary, @ [lfrancis@scacable.com](mailto:lfrancis@scacable.com)